MEMORANDUM FOR RAPIDS GLOBAL SYSTEMS

TO: 60th FSS/FSMPS
   60th MPF
   540 Airlift Dr Bldg 381
   Travis AFB, 94535


FROM:
1. ________________________, reported his / her Common Access Card as lost/stolen/destroyed (circle one), in the vicinity of ________________________, on or about ________________.

2. He/She (circle one) has been directed to return the Common Access Card, if found, to the nearest uniformed Services/Agency Real-time Automated Personnel Identification System facility.

3. ________________________ has been advised of their responsibility to maintain control of Government Property in their possession, and the seriousness of possible compromise of physical and logical access security.

4. If you have any questions or concerns please contact _____________,

   Respectfully,